

Tel: 01452 528491 | Email: info@grcc.org.uk  
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## Job Description: Social Prescriber for the Community Wellbeing Service (North Cotswolds)

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- Salary scale:** c. £20,000 (pro rata for part time)
- Hours:** Full time position - 36 hours per week.  
(We also welcome applications from those who wish to be considered for part time employment. Please make this clear in your application.)
- Annual leave:** 25 days per year + bank holidays (pro rata for part time)
- Time off in lieu:** Equivalent time off is given in lieu of any directed evening or weekend work.
- Pension:** The post is pensionable, to which GRCC contributes 7.125%
- Location:** Based in GP practices in the North Cotswolds. The post holder will also be required to travel for home visits and to meetings in community venues.
- Responsible to:** GRCC Director of Operations
- Other information:** This role is offered on a permanent contract basis, subject to funding. The Community Wellbeing Service is funded by Gloucestershire Clinical Commissioning Group and Gloucestershire County Council and the service in the Cotswold District is provided by GRCC.  
A Disclosure and Barring Service check will be required for this role
- CLOSING DATE:** 11am on Tuesday 2<sup>nd</sup> April 2019, with interviews planned for Monday 8<sup>th</sup> April 2019.

## Job Purpose

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The main purpose of the role is to empower people who live in the North Cotswolds area to take control of their health and wellbeing, by providing one-to-one health coaching and connecting them with local groups and statutory services for practical and emotional support. You will have excellent interpersonal and motivational skills and will work as part of a district-wide Community Wellbeing Service team, sharing experience and knowledge.

## Main activities and responsibilities

- Provide personalised, holistic support to individuals referred into the service, building trust and providing non-judgemental support, respecting diversity and lifestyle choices.
- Help people to identify the wider issues that impact on their health and wellbeing.
- Enable development of personalised support plans to help individuals manage and improve their own health and wellbeing

- Effectively manage and prioritise a caseload, complete assessments and maintain accurate records about people referred into the service, support provided, their progress and feedback, with full regard to safeguarding and data protection requirements.
- Maintain excellent local knowledge in order to connect people to appropriate groups, activities and services. This includes encouraging volunteering as a means of connecting with the community.
- Maintain excellent relationships with a variety of partner organisations working in the North Cotswolds area, including GPs and primary care staff, Patient Participation Groups, Adult Social Care teams plus other statutory and voluntary sector partners delivering services.
- Encourage referrals from a wide range of partner agencies from public, private and the voluntary sector, from friends and family and self-referrals.
- Work with voluntary sector partners to consider their capacity and to enable provision of informal and formal support mechanisms in the community.
- As part of the Community Wellbeing Service team, contribute to reports to commissioners about the service's activity and outcomes and provide feedback about gaps in provision.

## Other responsibilities

- Undertake regular supervision and performance reviews to support your role, including case support and continuing professional development.
- Adhere to GRCC policies and procedures including safeguarding, lone working, data management and confidentiality.
- Represent GRCC in an appropriate way at meetings, events or as otherwise required.
- Attend GRCC team meetings and other internal meetings.
- Take responsibility for your own time management and administration.
- Any other duties as required.

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## Person Specification: Social Prescriber for the Community Wellbeing Service (North Cotswolds)

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### Qualifications and experience

#### Essential:

- 5 GCSEs at A to C / Grades 4-9 level including Mathematics and English
- Relevant life experience

#### Desirable:

- Appropriate degree or NVQ qualification and/or evidence of continual professional development
- Paid or unpaid work in a community development or adult health and social care, learning support or public health/ health improvement context
- Training in motivational interviewing or health coaching
- Supporting people, their families and /or carers, or those with mental health issues
- Partnership work and developing effective professional relationships

### Knowledge and skills

#### Essential:

- Understanding of wider determinants of health, including social, economic and environmental factors
- High level interview skills to enable motivational coaching
- Promotion and support of community development and participation at local level
- Knowledge of personalised care approaches
- Excellent organisational and time management skills
- Good administrative skills to enable effective collation, dissemination and updating of information
- Excellent communication skills in one-to-one and group situations
- Good level of IT skills, including word processing, social media and emails plus internet searching capability

### Personal qualities

#### Essential:

- Excellent interpersonal skills with the ability to listen, empathise and provide person centred support in a non-judgemental way
- Able to inspire trust, confidence and motivate people to reach their potential
- Ability to identify and manage risk
- An effective communicator – written and oral- able to adapt approach when working with a range of individuals and groups
- A self-starter who is able to take the initiative and work independently or as part of a team, as required.
- Ability to manage workload and work well under pressure
- Responsive to change and adaptable with a 'can do' attitude

## Values

### Essential:

- Commitment to an asset based approach- recognising that everyone has something to offer.
- Commitment to reducing health inequalities and to partnership approaches

## Other

### Essential:

- Willing to work flexible hours to attend evening and weekend meetings as required
- Willing to undertake home visits, abiding by GRCC's lone working policy.