

GPFA TRAINING SEMINAR 2008

FOR PEOPLE RESPONSIBLE FOR A CHILDREN'S PLAYGROUND

Gloucestershire Playing Fields Association is grateful to the Management Committees for the facility featured in this year's Seminar and for allowing it to be used as part of these training and learning events. The playground has been chosen as "representative" of many Gloucestershire playgrounds and should not be seen as particularly "Good" or "Bad" examples.

The Seminar will **commence at the playground** promptly at 6.30 pm. Please wear appropriate clothing and footwear for a September evening and bring a broly if it looks like rain because the practical inspection will still take place!

PLEASE DO NOT JUST TURN UP AT THE VENUES WITHOUT FIRST RESERVING A PLACE ON THE SEMINAR.

LOCATION MAPS AND FULL DETAILS OF EACH SEMINAR WILL BE PROVIDED
ONCE YOUR BOOKING HAS BEEN CONFIRMED.

Booking Form

I would like to attend the seminar on the 11th September. We are Members/Non Members * of the Gloucestershire PFA

Name _____
Organisation _____
Address _____

Post Code _____
Tel No: _____
E-Mail _____

I enclose a cheque for £18 (GPFA Members)/ £28 Non GPFA Members *
Delete as applicable.

Please send to Gloucestershire Playing Fields Association
33 Spinney Road Barnwood Gloucester GL4 3YX

GLoucestershire PLAYING FIELDS ASSOCIATION TRAINING SEMINAR 2008

FOR PEOPLE RESPONSIBLE FOR A CHILDREN'S PLAYGROUND

This year Gloucestershire Playing Fields Association has arranged an early evening training event aimed at improving the knowledge, expertise and confidence of volunteer playground managers/clerks to parish councils or local councillors.

The Seminar will start at 6.30pm and finish at around 9.00pm and will include a 'walk and talk' around a playground, looking at equipment and surfacing before going inside to look at legislation, standards, risk management, health and safety and DDA. A detailed agenda is provided overleaf.

The seminar will be led by a qualified playground inspector from Rospa and no experience of playground management/inspections is needed. Everyone attending will receive a folder providing advice and information on the topics covered.

Can you afford to miss it?

PLAYGROUND MANAGEMENT SEMINAR

Date	Venue	Features
Thursday 11 th September 2008	Stratford Park, Stroud	Play equipment and Play Area
GPFA MEMBERS COST		NON GPFA MEMBERS COST
£18.00		£28.00

Please note places are limited and we recommend you book your place on the form overleaf as soon as possible.

GLoucestershire PLAYING FIELDS ASSOCIATION
33 SPINNEY ROAD BARNWOOD GLOUCESTER GL4 3YX

Tel. 01452 530931

Email: glospta@blueyonder.co.uk

ROGER DAVIS IS a member of the Register of Playground Inspectors International Ltd (RPII) and will be leading each Seminar.

PLAYGROUND MANAGEMENT SEMINAR:

FIRST SESSION - OUTSIDE IN THE PLAYGROUND

1 Before entering the playground we shall look at basic inspection and maintenance of:

- the approach to the playground, pathways, signage and the surrounding area.
- the entrance to the playground including gates, surface area at the entrance point and litterbins, seating and signage.

2 We shall look at the accessibility of the playground with regard to the requirements of DDA

- in particular on ways to improve the access and remove any "barriers"
-

3 Once inside the playground we shall be looking at essential aspects of inspection and maintenance of:

Different items of play equipment	Different types of Surfacing
• Danger areas	• Danger areas
• Specific inspection checks	• Specific inspection checks
• Common causes of accidents	• Common causes of accidents
• Entrapment areas	• Maintenance procedures
• Maintenance procedures	

We shall consider what makes some play equipment "accessible and inclusive" so that children of all abilities can enjoy the play experience and why it is important to provide facilities for children of ALL ABILITIES rather than " *specially designed play items for children with special needs*".

SECOND SESSION - PRESENTATION & DISCUSSIONS

After a break for refreshments we shall resume indoors to look at a number of issues to do with good playground management including:

4 Playground Management, Legislation, Standards and Guidelines

- A look at the legal and moral responsibilities of playground management
- The laws affecting children's playgrounds, the European Standards
- Insurance issues and Risk Assessment of the playground
- The importance of good administration and essential record-keeping

5 Playground Inspections and Maintenance

- Visual inspections, operational or mechanical inspections, quarterly inspections, safety checks and annual independent inspections
- The importance of keeping accurate records
- Monitoring wear and tear and taking action and when to call in the "experts"?

6 The Disability Discrimination Act 1995

- Brief background to the DDA and implications for playground providers
- What are Access Audits & Reasonable Adjustments?

7 Playground Notices

- Why you need a notice and good practice
- Some examples and inexpensive alternatives

8 Coping with an Accident

- What to do in the event of an accident
- The importance of record-keeping